



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:
Tuesday, March 16, 2021 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Diana Morris - Present
Director Sarah Wargo - Present
Director Maxine Israel – Present*
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District – Yes

- *Director Israel joined the teleconference to announce her resignation from the Board.
- Director Lynk asked her to draft a letter of resignation, and send it to the District.
- Director Lynk and the rest of the Board Directors thanked her for her years of service.
- Israel left the call.

- **CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes approved by the committee on February 16, 2021
- b. Regular Board Meeting Minutes of February 16, 2021

- Director Morris pointed out that on the Regular Meeting Minutes, it showed that all Directors voted "Aye" on the approval of the Minutes, when Director Israel was absent.

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes of February 16, 2021, and (b.) Regular Board Meeting Minutes of February 16, 2021, with the correction of the approval vote, made by Director Morris and 2nd by Director Wargo.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Resigned
Director Lynk - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Morris)

- No updates at the time. The meeting with SGPRWA is March 17.

2. Update: Manager's Operations Report (by GM Louie)

- No PSPS during the past month.
- A power outage is scheduled Friday, March 19.
- COVID: No changes to procedures.
- Google Meet: GM Louie and the Business Admin. Assistant (BAA) will learn the features of FreeConferenceCall.Com after the BAA becomes full-time, starting March 22.
- Well #1: A wrench was dropped in the Well shaft. Legend is in the process of removing it. Completion date is still expected to be April 10, 2021. Legend wants to perform a final brush cleaning. GM Louie asked if the Board had any objections to the cost. They did not.

- Tank #1: This project is complete, and is awaiting the activation of Well #1.
- Tank #2, #3, #4 recoating and diving inspection: Costs will be discussed with the District's accounting firm, to determine if services can be fit into next year's fiscal budget.
- Emails from the District's Accounting firm, and Engineering firm were going to Spam. GM Louie is working with the District's IT team to resolve this issue.
- On March 9, there was what appeared to be an attempted theft of a fire hydrant.
- On March 10, theft of water was discovered from a main line. The Riverside Sheriff's Department was notified.
- On February 22, State Resource Water Control Board conducted the biennial sanitary inspection. The District passed, with a couple recommendations.

NEW BUSINESS

1. Discussion/Action: Tesla Powerpack Battery Proposal (by GM Louie & Legal)

- Tesla proposed to install a backup battery at Well #2, which would power the pump in case of a power shut-off.
- It would be at no charge to the District. Because Cabazon is a lower income community, it would be paid by the State.
- Ryan Glanville from Tesla was present at the meeting, and was able to answer all of the many questions and concerns that the Board had about the battery.
- Director Wargo asked what the California Grid Services is. Mr. Glanville said it's an optional program, but basically Tesla would pay the District annually to use Cabazon's backup battery to power other communities in California if they have an outage. The Board decided to wait on deciding if they would participate in this program.

Motion to approve the Tesla Backup Battery Proposal, with either GM Louie or Director Lynk as signee, made by Director Sanderson and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Resigned
Director Lynk - Aye

2. Discussion/Action: Fedak & Brown LLP proposal for audit services (by Board)

- The proposal recommends audit partner rotation. Director Wargo inquired if that meant rotation of audit company, or just or just the individual doing the audit.

- Director Sanderson stated he was pretty certain they just meant the individual, but the rest of the Board wanted clarification before accepting the proposal.

Motion to approve Fedak & Brown LLP's proposal, with clarification that the proposal recommends rotation of audit individual, rather than audit company, made by Director Sanderson and 2nd by Director Wargo.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Resigned
Director Lynk - Aye

A quick break was taken at 19:08 hr. The meeting was resumed at 19:18 hr.

3. Discussion/Action: Donation Request to FreeConferenceCall.com for use of free services during the pandemic (by Director Lynk)

- Director Lynk recommended a monthly donation to FreeConferenceCall.com for use of their services during the pandemic.
- The Board discussed an amount, and agreed on \$15.

Motion to approve a monthly \$15 donation to FreeConferenceCall.Com made by Director Sanderson and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Resigned
Director Lynk - Aye

OLD BUSINESS

- 1. Discussion/Action: Chick-fil-A Development (by GM Louie)**
- Update on Cabazon Water District Team engaged in a conference call with Chick-fil-A's (CFA) engineers' Team on Wednesday, 03/10/2021.
 - Reimbursement of extending the main pipeline beyond CFA's frontage.
 - Board to agree on the percentage, tentative to the estimated cost, and consider whether a credit or reimbursement to CFA's in a manner for CFA to determine.
 - On March 10, it was discussed in a conference call that CFA would be more accepting of the extension if the District would reimburse CFA 100% of all costs of main line beyond their frontage.
 - GM Louie recommended they agree, as long as the cost is affordable to the District.
 - It was brought up that the extension would be beneficial to the community.
 - CFA will decide if they want the reimbursement to be a credit towards their bill, or a check.

Motion to approve 100% reimbursement to Chick-Fil-A for all costs of extending the main line beyond Chick-Fil-A's frontage, tentative to the cost, not to extend a fee affordable to the District made by Director Wargo and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Resigned
Director Lynk - Aye

EMERGENCY AGENDA ITEMS

DUE TO THE RESIGNATION OF DIRECTOR ISRAEL, TWO (2) EMERGENCY ITEMS WERE ADDED TO THE AGENDA

1. Discussion/Action: Appointing New Vice Chair of the Board

- Director Morris recommended Director Wargo to fill the vacancy of the Vice Chair
- There were no objections.

Motion to Nominate Director Wargo as Vice Chair of the Board made by Director Morris and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Abstain
Director Israel - Resigned
Director Lynk - Aye

2. Discussion/Action: New Board Vacancy

- It was discussed that appointing a new Board Director would need to be complete within 90 days, so the process would need to begin right away.
- GM Louie said he would contact the District's Lawyer to ensure when they could begin the process.
- The Board agreed that notices of the vacancy should be sent with the monthly water bills, and posted at the District, the Post Office, on the District's website, and in the local newspaper.
- It was decided that Letters of Intent to join the Board must be sent by April 13, to provide a week before the next Board Meeting, which is April 20.

Motion to Begin process for appointing new Board Director made by Director Morris and 2nd by Director Wargo.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Resigned
Director Lynk - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.
 - Appointment of new Board Director.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – April 20, 2021, 5:00 pm
- b. Regular Board Meeting – Tuesday – April 20, 2021, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – Wednesday – March 17, 2021

ADJOURNMENT

Motion to adjourn at 19:43 hr. made by Director Sanderson and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Resigned
Director Lynk - Aye

Meeting adjourned at 19:43 hr. on Tuesday, March 16, 2021



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.